

Crescent Head Country Club Ltd respects your right to privacy and is committed to protecting your personal information. This Privacy Policy outlines how Crescent Head Country Club Ltd collects, uses and manages your personal information.

 Your personal information is important to Crescent Head Country Club Ltd.

Crescent Head Country Club Ltd respects the importance of your privacy and that you have the right to make your own choices about how your personal information is collected and used. Crescent Head Country Club Ltd acknowledges that when you provide your personal information, you do so trusting Crescent Head Country Club Ltd and unless you directly give Crescent Head Country Club Ltd consent to do otherwise, Crescent Head Country Club Ltd will only collect and use your personal information in accordance with this Privacy Policy.

## 2. Collecting information about you

Except as stated in this Privacy Policy, Crescent Head Country Club Ltd will not collect or use your personal information without your consent. Crescent Head Country Club Ltd collects your personal information when you:

- provide Crescent Head Country Club Ltd your personal information and contact details;
- order or purchase Crescent Head Country Club Ltd products and/or services;
- enter your personal information on a Crescent Head Country Club Ltd website;
- o participate in a Crescent Head Country Club Ltd competition;
- interact with Crescent Head Country Club Ltd through social media (including Facebook and Twitter);
- register on a Crescent Head Country Club Ltd website or use a Crescent Head Country Club Ltd Wi-Fi service, Crescent Head Country Club Ltd and Telstra may collect information on how you use a Crescent Head Country Club Ltd website and the Wi-Fi service; and
- if you contact Crescent Head Country Club Ltd, Crescent Head Country Club Ltd may also keep a record of that contact.

Crescent Head Country Club Ltd will only collect additional personal information with your consent.

## 3. Crescent Head Country Club Ltd use of cookies

Cookies are pieces of information that a website transfers to your computer's hard disk for record keeping purposes. Most web browsers are set to accept cookies. Crescent Head Country Club Ltd uses cookies to make your use of our websites and services as convenient as possible.

4. Using and disclosing your personal information.

Crescent Head Country Club Ltd purpose in collecting your personal information is to provide you with:

- o information that interests you;
- o information about events; and
- special offers that are relevant to your interests.

Crescent Head Country Club Ltd will not use or disclose any of your personal information without your consent, unless:

- required by law;
- Crescent Head Country Club Ltd believes it necessary to fulfill the above purposes or otherwise to provide you with services or products which you have requested; or
- to protect the rights, property or personal safety of other attendees at Crescent Head Country Club Ltd, any member of the public or of Crescent Head Country Club Ltd.

## 5. When Crescent Head Country Club Ltd contact you

Crescent Head Country Club Ltd will not send you any emails without first asking you whether you wish to have promotional information sent to you. If you agree, Crescent Head Country Club Ltd may contact you at the email or other address that you provided Crescent Head Country Club Ltd in order to provide you with:

- updated information about the Crescent Head Country Club Ltd website;
- other information about our products and services which may interest you; and
- other information about upcoming events which may interest you.

If you are receiving promotional information about Crescent Head Country Club Ltd and do not wish to receive this information any longer, you may remove your name from our list either by contact venue reception or email entertainment@chcclub.com.au.

6. Changing and updating the information Crescent Head Country Club Ltd has about you

If at any time you wish to change your personal information that is inaccurate or out of date, contact Crescent Head Country Club Ltd <a href="mailto:entertainment@chcclub.com.au">entertainment@chcclub.com.au</a> and we will amend your personal information accordingly.

7. Deleting the information Crescent Head Country Club Ltd has about you or stopping any further advertising material

If you wish to have your personal information deleted, please let Crescent Head Country Club Ltd know by sending an email to <a href="mailto:entertainment@chcclub.com.au">entertainment@chcclub.com.au</a> and Crescent Head Country Club Ltd will take all reasonable steps to delete such information unless it must be kept for legal reasons. If you do not wish to receive further advertising, marketing or promotional information from Crescent Head Country Club Ltd, please send an e-mail to <a href="mailto:entertainment@chcclub.com.au">entertainment@chcclub.com.au</a> or by clicking "No" or "Unsubscribe" where you are given the option of receiving future advertising, marketing or promotional emails Crescent Head Country Club Ltd sends to you.

8. Competitions

From time to time, Crescent Head Country Club Ltd conducts competitions on the Crescent Head Country Club Ltd websites and through Facebook. When Crescent Head Country Club Ltd runs these competitions, you will be provided with the choice of being added to a mailing list to receive further contact from Crescent Head Country Club Ltd. Unless you choose to receive further communications from Crescent Head Country Club Ltd, the information which we collect from your entry in the competition is not used for any purposes other than for the competition.

9. Storage and security of your personal information

Crescent Head Country Club Ltd will do everything reasonable to

keep secure the personal information which Crescent Head Country Club Ltd holds about you and to keep your personal information accurate and up to date. Access to this information is restricted to Crescent Head Country Club Ltd employees who have specific authorisation. You may request access to your personal information in writing and Crescent Head Country Club Ltd will provide a copy within 14 days. Crescent Head Country Club Ltd also continually endeavors to improve security safeguards. Unfortunately, no data transmission over the internet can be guaranteed to be totally secure, so Crescent Head Country Club Ltd cannot absolutely promise that the information you provide to Crescent Head Country Club Ltd will always be totally secure. Crescent Head Country Club Ltd will not be held responsible for events arising from unauthorised access to your personal information.

If you wish to make a complaint relating to the Privacy Act 1988 please contact Crescent Head Country Club Ltd on 02 6566 0268 or email <a href="mailto:entertainment@chcclub.com.au">entertainment@chcclub.com.au</a>.